

**RECEIVED**

MAY 19 2023

YELLOWSTONE COUNTY  
CLERK AND RECORDER**PAYROLL AUDIT**  
**May 1 to May 15, 2023**

Date: 5/18/2023

To: Board of County Commissioners

From: Tanya McWilliams, Deputy Auditor



From my office's review of the above referenced payroll, the findings are noted below:

Date	Employee Name	Department	Finding
5/18/23	Swenson, Cynthia	Clerk of Court	✓ Delete hrs- no hrs recorded
5/18/23	Roosevelt, Eve	GIS	✓ S/b 88 hrs UAB, no vac & sick accruals (unpaid status)
5/18/23	Cinclair, Tawnya	Justice Court	✓ Ot s/b 7.13 hrs @ 20.32 & update comp time 1.69 (40 hrs balance)
5/18/23	Coder, Carol	Metra	✓ Correct spelling of last name s/b Corder
5/18/23	Boyer, Keith	Public Works	✓ S/b 90 hrs STD, no vac & sick accruals (unpaid status)
5/18/23	Tipton, William	Public Works	✓ Remove 88 hrs @ \$28.89, update accruals
5/18/23	Jam, Kevin	Sheriff	✓ Funding s/b 2300.131.420140.111
5/18/23	Red Dog, Rachel	YSC	✓ .25 s/b comp time earned, update comp balance in employee summary (remove .25 overtime)
5/18/23	Spivey, Randy	YSC	✓ Remove 88 hrs @ \$25.85, update accruals